



CHILDREN'S EDUCATION SOCIETY (Regd.)

Administrative Office :

1st Phase, J.P. Nagar, Bengaluru - 560 078. ☎ : 080 - 61754501 - 502 Fax: 080 2654 8658

## THE OXFORD COLLEGE OF ENGINEERING

[Recognized by the Govt. of Karnataka, Affiliated to Visvesvaraya Technological University, Belagavi & Approved by A.I.C.T.E., New Delhi, Accredited by NAAC & NBA New Delhi and Recognized by UGC under section 2(f)]  
Bommanahalli, Hosur Road, Bengaluru - 560 068.

☎ : 080 61754601 / 602 / 604

E-mail: engprincipal@theoxford.edu Web: www.theoxford.edu

Ref No: TOCE/AACAD/57/2023-24/6302

Date: 06/11/2023

### Declaration

The Oxford College of Engineering is affiliated to Visvesvaraya Technological University, the college has to follow the VTU curriculum mandatorily. However to ensure effective implementation of academic calendar The Oxford College of Engineering has constituted Curriculum Delivery Committee (CDC) which will conduct the meeting with key stake holders for effective planning and implementation of curriculum delivery in the campus, the Minutes of meeting of same is communicated to all the Head of the Departments for effective implementation.

  
PRINCIPAL

PRINCIPAL

The Oxford College of Engineering  
Bommanahalli, Hosur Road  
Bengaluru-560 068

विद्या सर्वत्र शोभते

Estd. 1974



Estd. 1974

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No. TOCE/EST/06/2022\23/392

Date: 02-09-2022

### Re-constitution of Curriculum Planning and Development Committee

TOCE being affiliated institution has very limited role in curriculum designing. However, to ensure seem less learning experiences to the students, TOCE has constituted curriculum planning and development committee. The committee interact with all the key stake holders to ensure effective curriculum learning process. The Curriculum Delivery Committee members for the academic year 2022-2023 as follows:

Members Details

1	Dr N Kannan, Principal, Chair Person.		
2	Dr. R Ch A Naidu, Member Secretary (IQAC)		
3	Dr. Vijaya Kumari - Dean Academics	4	Dr. Preeta Charan - Dean & Research
5	Dr. Mallikarjun - Dean Exams	6	Dr. Manjunath B K - HOD - BT
7	Dr. Malleshaiah T S - HOD - CIVIL	8	Dr. M S Shashidhar - HOD - MCA
9	Dr. Manju Devi, HOD - ECE	10	Dr. P Gangavathi - HOD -S&H
11	Mr. Dharshan R, Student Member, M.Tech-Structural Engineering	12	Mr. Prashanth Ranjan, Student Member B.E (Mechanical Engineering)
13	Mr. Megan Gowda, Student Member MCA	14	Ms. Navya, Student Member B.E (Computer Science and Engineering)
15	Mr. Megharaj G Student Member - MBA	16	Mr. Danny Johnson P Student Member B.E (Electrical and Electronics Engineering)
17	Mr. Anadha Chowdary Parent	18	Mr. Nagaraj NL Parent
19	Mr. Nanda Gopal - Industry Expert - MT	20	Dr. Srinivas Talabattula - Academic Expert-ECE
21	Mr. Gaurav Mishra - Alumni		

Copy to:

1. The Chairman, The Oxford Educational Institutions,
2. All Deans, TOCE
3. All HODs, TOCE
4. IQAC

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TOCE/EST/27/2022-23

### **PROCEEDINGS OF THE MEETING** **Curriculum Planning and Delivery Committee**

Date:09-09-2022

Time:11:00AM

Members Present:

01	Dr N Kannan, Principal, Chair Person.		
02	Dr. R Ch A Naidu, Member Secretary (IQAC)		
03	Dr. Vijaya Kumari – Dean Academics	04	Dr.Preeta Charan - Dean Research
05	Dr.Mallikarjun - Dean Exams	06	Dr. Manjunath B K - HOD - BT
07	Dr. Malleshaiah T S - HOD -CIVIL	08	Dr. M S Shashidhar - HOD - MCA
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17	Mr. Anadha Chowdary, Parent	18	Nagaraj NL Parent
19	Mr. Nanda Gopal - Industry Expert - MT	20	Dr. Srinivas Talabattula - Academic Expert-ECE
21	Mr. Gaurav Mishra - Alumni		

AGENDA: -

1. Review of previous minutes meeting
2. Academic Calendar
3. Master Time Table
4. Course File / Pedagogical Methods
5. Value Added Courses; Content beyond syllabus
6. Student Centric Methods
7. Implementation of OBE Matrix
8. Action Plan for Slow Learners and Advanced Learners
9. Feedback analysis and Action taken plan

The following agenda was discussed: -

1. Principal welcomed all the members present and the resolution planned in the last meeting has been approved for compliance.
2. The last semester held for 2021-22 EVEN was briefed by Principal.

The 2<sup>nd</sup> semester of B.E. was commenced on 19-05-2021 and all 2<sup>nd</sup> semester PG courses - MCA, MBA & MTech was commenced on 10-05-2021 as per the VTU guidelines.

He also reviewed the results of CIE and Semester End Examination for each branch. It was also noted that the expected target in results was not satisfied and could have achieved good results for which the committee members were advised all HODs and subject faculty to improve the same during the coming academic year 2022-23 ODD.

It was also noted that student's performance and subject deliverance by the faculty must be improved.

### 3. Academic Calendar:

The principal briefed the following dates for the commencement of ODD semester as per VTU guidelines.

Sem	TOCE
VII BE	12-09-2022
V BE	17-10-2022
III BE	31-10-2022
I BE	30-11-2022
III MBA, MCA, MTech	28-11-2022
I MBA, MCA, MTech	13-02-2023

4. **Master TimeTable:** The committee advised HODs to prepare a subject proficiency matrix as per the 2018 scheme and 2021 scheme for higher semesters and 2022 scheme for the 1<sup>st</sup> year UG Programme, and prepare the department time table for the ODD Semester 2022-23.

The committee advised MCA HOD to prepare a subject proficiency matrix and allocate the subject for the ODD Semester 2022-23 with the 2022 scheme for the Master of Computer Applications and 3rd semester with the 2018 schemes.

The committee advised MBA HOD to prepare a subject proficiency matrix and allocate the subject for the ODD Semester 2022-23 with the 2022 scheme for the Master of Business Administration (MBA) PG Programme and 3rd semester with the 2020 scheme.

The committee advised all HODs of M.Tech Course to prepare a subject proficiency matrix and allocate the subject for the ODD Semester 2022-23 with the 2022 scheme for the first year, and second year for 2021 scheme of the Master of Technology (M.Tech) PG Programme.

Based on the same, the Time Table needs to be prepared and HODs were asked to submit the final draft of the Department wise class Time Table and Master Time Table of the department to the principal's office. Mentors were identified for 10-15 students each and it was assigned to all the department faculty. And the Mentoring hour are included in all the department Time-table.

5. **Course File / Pedagogical Methods:** HODs were instructed to direct the subject faculty to prepare the course file for the current semester subject as per the VTU guidelines before the commencement of the semester. The course file should contain a copy of university syllabus, students list, attendance register, teacher diary, CO - PO mapping, Content beyond syllabus, along with lesson plans with pedagogical initiatives, notes and reference books, previous IA/CIE question papers and university question papers along with scheme of evaluation and question bank, assignments etc., Many pedagogical methods are adapted by the faculty like chalk and talk, smart board usages, PPTs, Videos, short term courses, seminars, Presentations, etc. are included in the course file.

The committee members instructed HODs that they should do a thorough check on the portion coverage related to each subject before the commencement of each Continuous Internal Evaluation (CIE). After conducting CIE and Evaluation there should be parents' teachers meeting schedule as per TOCE academic calendar of event.

The committee members advised HODs to instruct each faculty to adhere the VTU guidelines for conducting Continuous Internal Evaluation (CIE) and also advised HODs to have through check on the CIE question paper pattern. Scrutiny committee member go through the 2 set of question paper and select one set from the same. After the question paper securitized it is submitted to the Exam Dean.

Also, the committee members discussed that as per the 2018 scheme, 2021 scheme and 2022 scheme the rubrics for allotment of marks.

1. 2018 scheme 60 marks for Semester End Exam (SEE) and 40 marks for Continuous Internal Evaluation (CIE). In 40 marks of Internal Assessment, 30 marks are awarded as the average of 3 Internal assessments and 10 marks for the Assignments which are considered awarding for the final IA marks.

2. 2021 scheme 50 marks for Semester End Exam (SEE) and 30 marks for Continuous Internal Evaluation (CIE). In 30 marks of Internal Assessment, 30 marks are awarded as the average of 3 Internal assessments and 20 marks for the Assignments, quiz, GD, etc. which are considered awarding for the final IA marks.

3. 2022 scheme 50 marks for Semester End Exam (SEE) and 25 marks for Continuous Internal Evaluation (CIE). In 25 marks of Internal Assessment, 25 marks are awarded as the average of 2 Internal assessments and 25 marks for the Assignments, quiz, GD, etc. which are considered awarding for the final IA marks.

Also, an opportunity can be given to the students who need IA average in form of Improvement test.

For the 2021 scheme, BE- First year, the rubrics for allotment of marks is 50% marks for Semester End Exam (SEE) and 50% marks for Continuous Internal Evaluation, Assignments / Presentation / Seminars (CIE).

And for the 2022 scheme, BE- First year, the rubrics for allotment of marks is 50% marks for Semester End Exam (SEE) and 50% marks for Continuous Internal Evaluation, Assignments / Presentation / Seminars (CIE).

As per the MCA for 2018 scheme, the rubrics for the allotment of marks are 80 marks for Semester End Exams and 20 marks for Internal tests. With 20 marks for the Internal test, 60% for the average of three internal test marks and 40% for the Assignment marks should be considered for awarding of the final Internal Test marks of the Master of Computer Applications. And for 2020 scheme, the rubrics for the allotment of marks are 60% marks for Semester End Exams and 40% marks for Internal tests.

As per the 2020 scheme of MBA, the rubrics for the allotment of marks are 60% marks for End Semester Exams and 40% marks for Internal Tests. With 25 marks on the Internal test, average of best of 2 out of 3 IA, 15 marks for Assignments / Presentation / Seminars depending on the subjects.

As per the 2020 scheme of MTech, the rubrics for the allotment of marks are 60% marks for End Semester Exams and 40% marks for Internal Tests. With 20 marks on the Internal test, average of 3 IA, and 20 marks for Assignments / Presentation / Seminars depending on the subjects

Faculty were advised to evaluate the blue books within the stipulated duration and after each internal assessment, the slow learners need to be identified for the conduct of bridge courses.

HODs were advised to instruct the subject faculty that they should incorporate pedagogical methods like group discussion, Industrial visits, MCQs, role play, Quiz, peer to peer learning, brain storming, model based, Industrial visit, and PPTs for the better insight of the concepts for better understanding.

6. B.E Honors: As per VTU circular and guidance it was discussed during Hods meeting to give importance and awareness of B.E honors and motivate the students the same. Principal directed to conduct the meeting for the same in their respective department.
7. Principal also suggested the importance of Cross Cutting Issues in syllabus by giving the awareness of Ethics, Gender, Environment, etc. This needs to be shared with faculty and students.

8. **Value Added Courses, Content beyond syllabus:** The curriculum delivery committee discussed the curriculum and decided during the academic year 2022-23 to enrich the student's knowledge in various thrust areas.

Sl.No.	Name of Add on/Certificate programs offered	Duration of the Course
1.	Skill development	30 hrs
2.	Problem Solving and Ideathon	30 hrs
3.	IOT for real time operations	30 hrs
4.	Workshop on Entrepreneurship skill, Attitude and behaviour development	30 hrs
5.	Microprocessor programming	30 hrs
6.	Data Analytics	30 hrs
7.	Foundations of Private equity & venture capital	30 hrs
8.	Front Accounting- Business Accounting system	30 hrs
9.	Python Programming	30 hrs
10.	solid works	30 hrs

The committee members reviewed the above-mentioned courses and approved for the same.

9. **Feedback analysis and Action taken plan:** The feedback committee members are advised to take the feedback on 'Curriculum' as per the template framed for 1- 5 scaling during the academic year 2022-23 (ODD) from the following stakeholders after the 2<sup>nd</sup> IA.
- Students
  - Faculty
  - Course End Survey
  - Program Exit Survey
  - Alumni
  - Employers
- HODs and Feedback committee members are advised to analyze the outcome based on the student's feedback on faculty and should submit the action plan and the same will be discussed in the next meeting. Like faculty who secured greater than 90% are to be appreciated and those who scored less than or equal to 75% need to take immediate necessary action. Such faculty need to undergo and enhance training/FDP/Workshop/Seminars etc. to upgrade their skills.

10. **Implementation of OBE Matrix:** The members took the decision regarding the COs, POs and PSOs of the programs and for implementing appropriate pedagogic strategies. Also informed that the Course outcomes should be designed as per the affiliating university prescribed syllabus and by

including: Honors' Examinations, and books. It was also informed that all the courses should have around the course objectives and these are correlated to the Program Outcomes (POs). The members also discussed the process of mapping of COs prescribed by VET and POs prescribed by the NHA related to the course.

POs were advised to ensure the faculty that the mapping should be based on the meeting parameters which is as follows by NHA and are as follows:

1. Right of own contribution. 2. Academic workload's conclusion. 3. Industrial Right's contribution and ... indicates there is no correlation. Similarly, COs with POs should be mapped to achieve the attainment.

11. **Students' Examine Methods:** The curriculum delivery committee members took the decision to investigate the student's entire methods to improve the student's learning ability. HOEs were advised to ensure the faculty should adhere the following methods in the teaching process: *Classroom Exams, Field Exams, Technical Talk, Seminar, Workshop, Hands-on session, Interactive Session, Soft Skills, Learning, Technical Training, Industrial visit, field visit, Internship, Project, Mini Project & industry practices.* As per the VET's criteria students needs to be maintained to take up H.E Honors courses with NVA/CPA.

12. **Action Plan for Slow learners and Advanced Learners:** The curriculum delivery committee members instructed HOEs to direct the subject faculty that they should conduct remedial classes and mentoring for the slow learners. And, also instruct the advanced learners to participate for the conferences, Address courses, MOOC's courses to enrich their subject knowledge in turn to get the university rank.

14. **DDAC:** Principal instructed all department Dept. Advisory Committee, to conduct the meeting with stakeholders, and identifies the curriculum gap, reviews the stakeholder's remarks, and identifies the thrust areas to bridge the gap.

#### 14. Resolutions

1. Principal instructed to follow the 2022, 2021, 2020 and 2018 scheme CIE rubrics.
2. The approval syllabus is followed.
3. Principal advised all faculty should have their course file ready and checked by respective HOEs before the commencement of the classes.
4. Action plan should be submitted one week after this meeting.
5. It is decided that all should encourage the students towards more pedagogy initiatives to get better insights in the academics.
6. Principal advised to conduct more add on course/Industrial visit/workshops to fill the gap and involve the students regarding this.

**PRINCIPAL**

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Copy to  
The Chairman, The Oxford Educational Institutions  
All HOEs  
POAC





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TOCE/EST/27/2022-23

### **PROCEEDINGS OF THE MEETING** **Curriculum Planning and Delivery Committee**

Date:09-02-2023

Time: 11:00am

Members Present:

01	Dr N Kannan, Principal, Chair Person.		
02	Dr. R Ch A Naidu, Member Secretary (IQAC)		
03	Dr. Vijaya Kumari – Dean Academics	04	Dr.Preeta Charan - Dean Research
05	Dr.Mallikarjun - Dean Exams	06	Dr. Manjunath B K - HOD - BT
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AGENDA: -

1. Review of previous minutes meeting
2. Academic Calendar
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5. Value Added Courses; Content beyond syllabus
6. Student Centric Methods
7. Implementation of OBE Matrix
8. Action Plan for Slow Learners and Advanced Learners
9. Feedback analysis and Action taken plan

The following agenda was discussed: -

1. Principal welcomed all the members present and the resolution planned in the last meeting has been approved for compliance.
2. The resolution planned in the last meeting has been approved for immediate compliance.
3. The last semester held for 2022-23 ODD was briefed by principal.

As per the VTU guidance the 1<sup>st</sup> semester of B.E. was commenced on 30-11-2022, and for 1<sup>st</sup> semester of PG - MBA, MCA, M.Tech was commenced on 13-02-2023.

He also reviewed the results of CIE and Semester End Examination for each branch. It was also noted that the expected target in results was not satisfied and could have achieved good results for which the committee members were advised all HODs and subject faculty to improve the same during the coming academic year 2022-23 Even.

It was also noted that student's performance and subject deliverance by the faculty must be improved. HODs were advised to conduct remedial for the weaker students and the concern faculty were informed to take up appropriate measures by adopting innovative pedagogical methods to improve their quality of deliverance in teaching.

The Principal directed all HODs to include in the curriculum for the EVEN semester - the Internship/Field Visit/Project.

#### 4. Academic Calendar:

The principal briefed the following dates for the commencement of Even semester as per the VTU guidelines

Semester	VTU	TOCE
IVB. E	05-06-2023	05-06-2023
VI B. E	20-03-2023	20-03-2023
VIII B. E	13-02-2023	13-02-2023
II B. E	25-05-2023	25-05-2023
II MBA	26-06-2023	26-06-2023
IV MBA	17-04-2023	17-04-2023
II MCA	26-06-2023	26-06-2023
IVMCA	17-04-2023	17-04-2023
II M Tech	26-06-2023	26-06-2023
IV M Tech	17-04-2023	17-04-2023

The Principal instructed the HODs to prepare the department calendar for the semester activities and HODs were advised to submit incorporating all the important academic activities and events by finalizing the date.

5. **Master Time Table:** The committee advised HODs to prepare a subject proficiency matrix as per the 2018 scheme and 2021 scheme for higher semesters and 2022 schemes for the 1<sup>st</sup> year UG Programme, and prepare the department time table for the EVEN Semester 2022-23.

The committee advised MCA HOD to prepare a subject proficiency matrix and allocate the subject for the EVEN Semester 2022-23 with the 2020 scheme for the Master of Computer Applications and fourth semester with the 2018 scheme.

The committee advised MBA HOD to prepare a subject proficiency matrix and allocate the subject for the EVEN Semester 2022-23 with the 2022 scheme for the Master of Business Administration (MBA) PG Programme and 4th semester with the 2020 scheme.

The committee advised all HODs of M.Tech Course to prepare a subject proficiency matrix and allocate the subject for the ODD Semester 2022-23 with the 2022 scheme for the first year, and second year for 2021 scheme of the Master of Technology (M.Tech) PG Programme.

Based on the same, the Time Table needs to be prepared and HODs were asked to submit the final draft of the Department Time Table and Master Time Table of the department to the principal's office. Mentors were identified for 10-15 students each and it was assigned to all the department faculty and the Mentoring hour are included in all the department Time-table.

- 6. Course File / Pedagogical Methods:** HODs were instructed to direct the subject faculty to prepare the course file for the current semester subject as per the VTU guidelines before the commencement of the semester. The course file should contain a copy of university syllabus, students list, attendance register, teacher diary along with lesson plans with pedagogical initiatives, notes and reference books, previous CIE question papers and university question papers along with scheme of evaluation and question bank, assignments etc., Many pedagogical methods are adapted by the faculty like chalk and talk, smart board usages, PPTs, Videos, short term courses, seminars, Presentations, etc. are included in the course file.

The committee members instructed HODs that they should do a thorough check on the portion coverage related to each subject before the commencement of each Continuous Internal Assessments.

The committee members advised HODs to instruct each faculty to adhere the VTU guidelines for conducting CIE Tests and also advised HODs to have through check on the CIE question paper pattern.

Also, the committee members discussed that as per the 2018 scheme, the rubrics for allotment of marks are 60 marks for Semester End Exam (SEE) and 40 marks for Continuous Internal Evaluation (CIE). In 40 marks of Internal Assessment, 30 marks are awarded as the average of 3 Internal assessments and 10 marks for the Assignments which are considered awarding for the final IA marks.

Also, an opportunity can be given to the students who need IA average in form of Improvement test.

And for the 2021 scheme, BE - First year, the rubrics for allotment of marks is 50% marks for Semester End Exam (SEE) and 50% marks for Continuous Internal Evaluation (CIE).

As per the MCA for 2018 scheme, the rubrics for the allotment of marks are 80 marks for Semester End Exams and 20 marks for Internal tests. With 20 marks for the Internal test, 60% for the average of three internal test marks and 40% for the Assignment marks should be

And for 2020 scheme, the rubrics for the allotment of marks are 60% marks for Semester End Exams and 40% marks for Internal tests.

As per the 2020 scheme of MBA, the rubrics for the allotment of marks are 60% marks for End Semester Exams and 40% marks for Internal Tests. With 25 marks on the Internal test, average of best of 2 out of 3 IA, 15 marks for Assignments Presentation Seminars depending on the subjects.

As per the 2020 scheme of M.Tech, the rubrics for the allotment of marks are 60% marks for End Semester Exams and 40% marks for Internal Tests. With 20 marks on the Internal test, average of 3 IA, and 20 marks for Assignments Presentation Seminars depending on the subjects.

Faculty were advised to evaluate the blue books within the stipulated duration and after each internal assessment, the slow learners need to be identified for the conduct of bridge courses.

HODs were advised to instruct the subject faculty that they should incorporate pedagogical methods like group discussion, Industrial visits, MCQs, role play, Quiz, peer to peer learning, brain storming sessions, model based learning, Industrial visits, and PPTs for the better insight of the concepts for better understanding.

7. B.E Honors: As per VTU circular and guidance it was discussed during Hods meeting to give importance and awareness of B.E honors and motivate the students the same. Principal directed to conduct the meeting for the same in their respective department.
8. Principal also suggested the importance of Cross Cutting Issues in syllabus by giving the awareness of Ethics, Gender, Environment, etc. This needs to be shared with faculty and students.
9. **Value Added Courses, Content beyond syllabus:** The curriculum delivery committee discussed the curriculum and decided during the pandemic to plan for the academic year 2022-23 to enrich the student's knowledge in various thrust areas.

SL NO	Name of Add on /Certificate programs offered	Duration of course
1	AWS cloud essential for researchers	30 hrs.
2	Data Analytics	30 hrs.
3	Innovation & Design Thinking Opportunities in the Field of Electrical Design and Drafting	30 hrs.
4	Innovation and Design Thinking Ideas in Geotechnical Engineering	30 hrs
5	Design of Circuit for Fluid Power System	30 hrs.
6	Intel India stem skill programme	30 hrs.
7	Python Programming using Django	30 hrs.
8	Workshop on Know your intellectual Property series	30 hrs.
9	Effective Business Communication	30 hrs.

10	AWS cloud practitioner certification	30 hrs.
11	Python Programming using Django	30 hrs

The Committee members reviewed the above-mentioned courses and approved for the same.

#### 10. Feedback analysis and Action taken plan.

The feedback committee members are advised to take online feedback on 'Curriculum' as per the template framed for the academic year 2022-23 (Even) from the following stakeholders after the 2<sup>nd</sup> IA.

- a) Students
- b) Faculty
- c) Course End Survey
- d) Program Exit Survey
- e) Alumni
- f) Employers

HODs and Feedback committee members are advised to analyze the outcome based on the student's feedback on faculty and should submit the action plan and the same will be discussed in the next meeting. Like faculty who secured greater than 90% are to be appreciated and those who scored less than or equal to 75% need to take immediate necessary action. Such faculty need to undergo and enhance training/FDP/Workshop/Seminars etc. to upgrade their skills.

#### 11. Implementation of OBE Matrix

The members took the decision regarding the COs, POs and PSOs of the programs and for implementing appropriate pedagogic strategies. Also informed that the Course outcomes are designed as per the affiliating university prescribed syllabus and by employing Bloom's taxonomy verbs and levels. It was also informed that all the Courses have around five course outcomes and these are correlated to the Program Outcomes (POs). The members also discussed the process of mapping of COs prescribed by VTU and POs prescribed by the NBA related for the course.

HODs were advised to instruct the faculty that the mapping should be based on the scaling parameter which is as defined by NBA and are as follows: -

"1" – Slight (Low) correlation, "2" – Moderate (Medium) Correlation, "3" – Substantial (High) correlation and "-" indicates there is no correlation. Similarly, COs with PSOs should be mapped to achieve the attainments.

#### 12. Students Centric Methods

The curriculum delivery committee members took the decision to incorporate the student's centric methods to improve the student's learning ability. HODs were advised to instruct the faculty to adhere the following methods in the teaching process. Guest Lecture / Expert Talk / Technical Talk/Seminar/Webinar, Hands-on session, Interactive Session, Soft skill training/ Technical Training, Industrial visit/ field visit, Internship, Project, Mini Project & innovative practices. As per the VTU circular students' needs to be motivated to take up B.E Honors course with 8.5 CGPA.

### 13. Action Plan for Slow learners and Advanced Learners

The curriculum delivery committee members instructed HODs to direct the subject faculty that they should conduct remedial classes and mentoring for the slow learners. And, also instruct the advanced learners to participate for the Conferences, Add-on courses, MOOC courses to enrich their subject knowledge in turn to get the university rank

14. DAC: Principal instructed all department Dept Advisory Committee, to conduct the meeting with stakeholders, and identifies the curriculum gap, reviews the stakeholder's remarks, and identifies the thrust areas to bridge the gap.

### 15. Resolutions

1. Principal instructed to follow the 2022, 2021, 2020 and 2018 scheme CIE rubrics.
2. The approved syllabus is followed.
3. Principal advised all faculty should have their course file ready and checked by respective HODs before the commencement of the classes.
4. Action plan should be submitted one week after this meeting.
5. It is decided that all should encourage the students towards more pedagogy initiatives to get better insights in the academics.
6. Principal advised to conduct the bridge course/add on course/industrial visit/workshops to fill the gap.
7. Principal instructed to work together for NAAC to aim A++ Grade.

  
PRINCIPAL

PRINCIPAL

The Oxford College of Engineering  
Bommanahalli, Hosur Road  
Bengaluru-560 068

Copy to:  
The Chairman, The Oxford Educational Institutions  
All HODs.  
IQAC



**CHILDREN'S EDUCATION SOCIETY (REGD.)**

Administrative Office:

1<sup>st</sup> Phase JP Nagar, Bengaluru – 560 078

☎: 080-61754501 – 502 Fax: 080-2654 8658

**THE OXFORD COLLEGE OF ENGINEERING**

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**ACTION TAKEN REPORT (2022-23 -ODD)**

SL.NO.	MOM – No.	ACTION PLANNED	STATUS
1.	5	<b>Course File / Pedagogical Methods:</b>	As directed Pedagogical methods were implemented by all departments.
2.	8	<b>Value Added Courses, Content beyond syllabus</b>	As per the plan 9 programs were conducted during the odd semester.
3.	9	<b>Feedback analysis</b>	Feedback was taken and analysis was done for the 1- 5 scaling. Corrective actions were proposed to IQAC for necessary action.
4.	10	<b>Implementation of OBE Matrix</b>	OBE Matrix was implemented and all departments followed it.
5.	11	<b>Students Centric Methods</b>	The student's centric methods were incorporated in all departments.
6.	11	<b>The Internship/Field Visit/Project</b>	All departments had planned for the Internship/Field Visit/Projects and few of them are ongoing.
7.	12	<b>Action Plan for Slow learners and Advanced Learners</b>	Remedial classes were conducted for slow learners & the advanced learners to participate in various programmes.
8.	13	<b>PAC</b>	PAC meeting was conducted before the beginning of the semester in all departments and identified the thrust areas to bridge the gap.

  
Principal  
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### **ACTION PLAN REPORT (2022-23-EVEN)**

SL.NO.	MOM – No.	ACTION PLANNED	STATUS
1.	3	The Internship/Field Visit/Project	As planned for the semester all departments conducted the Internship/Field Visit/Projects
2.	6	Course File / Pedagogical Methods:	As directed it was implemented by all departments
3.	9	Value Added Courses, Content beyond syllabus	As per the plan it was implemented
4.	10	Feedback analysis	Feedback was taken by all departments during the semester
5.	11	Implementation of OBE Matrix	OBE Matrix was followed by all departments
6.	12	Students Centric Methods	The student's centric methods were incorporated in all departments
7.	13	Action Plan for Slow learners and Advanced Learners	Remedial classes were conducted for slow learners & the advanced learners.
8.	11	DAC	DAC meeting was conducted before the beginning of the semester in all departments

**Principal**

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