



CHILDREN'S EDUCATION SOCIETY (REGD.)

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THE OXFORD COLLEGE OF ENGINEERING

(Recognised by the Govt. of Karnataka, Affiliated to Visvesvaraya Technological University, Belagavi & Approved by A.I.C.T.E. New Delhi, Accredited by NAAC & NBA New Delhi and Recognised by UGC Under Section 2(f))
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No. TOCE/EST/06/2022-23/130

Date : 31-12-2022

C I R C U L A R **Research Promotion Schemes & Policy**

Children's Education Society ® has revised the **Research Promotion Schemes and Policy** vide No.CES/2022-23/04 dated 18-11-2022. (Attached herewith a copy of the same for ready reference).

This policy will be effective from 01-01-2023.

HoDs are hereby informed to disseminate amongst all faculty.


31/12/22
PRINCIPAL
PRINCIPAL

The Oxford College of Engineering
Bommanahalli, Hosur Road
Bengaluru-560 068

Copy to

1. The Chairman, The Oxford Educational Institutions
2. Deans
3. All.HODs, TOCE
4. IQAC



CHILDREN'S EDUCATION SOCIETY (Regd.)

(Regd. No. 284/74-75)

THE OXFORD EDUCATIONAL INSTITUTIONS

(Recognised by the Govt. of Karnataka)

(Telugu Linguistic Minority Institution)

30th Main, 1st Phase, J.P. Nagar, Bangalore - 560 078.

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E-mail: president@theoxford.edu Website : www.theoxford.edu

No. CES/2022-23/04

Date: 18-11-2022

MINUTES OF THE MEETING

AGENDA:

1. Revision of research promotion schemes and policy

Item No.1:

Revision of research promotion schemes and policy:

The President of the Children's Education Society® (CES) informed the members of the CES that in order to encourage research related activities and create research ecosystem in the campus necessary to revise the research promotion schemes and policy. The members took note of the same and after deliberation, the following resolution was passed:

1. Presentation at National Conference

RESOLVED THAT Presentation of papers in National Conferences may be rewarded in pursuit of motivating the faculty. The registration fee (actuals) may be reimbursed for National Conference. Faculty can avail only 2 Registration Fee reimbursement per year (one per semester). Further, a faculty member can claim reimbursement for either National or International conference in a year.

2. Presentation at International Conference

RESOLVED THAT Presentation of papers in International Conferences may be rewarded in pursuit of motivating the faculty. The registration fee (actuals) may be reimbursed once in two years for International Conference. However, Travel expenses upto **Rs. 25,000** may be reimbursed for One International Conference per NAAC Cycle per faculty. Further, a faculty member can claim reimbursement for either National or International conference in a year.

3. Publication in National Journal

RESOLVED THAT Publication of research articles in National journals listed in UGC – CARE or reputed journal with good impact factor Indexed in Scopus/PubMed may be rewarded to motivate the faculty. The publication charges inclusive of reward of **Rs. 3,000** may be given for National Journals. Only one Faculty member can claim the reward for a paper.

4. Publication in International Journal

RESOLVED THAT Publication of research articles in International journals with impact factor and indexed in Scopus, Thomson Reuters, Web of Science, PubMed/ABDC may be rewarded to motivate the faculty. The publication charges inclusive of reward of **Rs. 5,000** may be given for International Journals and Rs. 7,000 for SCI indexed journals.

5. Seed funding

RESOLVED THAT Research proposals may be invited annually which may be screened by the subject expert committee constituted by Management and recommended for funding. Such research proposals may be granted with Seed money upto **Rs. 5 lakhs** to conduct research.

- The faculty member availing grant shall produce an undertaking to complete the project
- The project should have PI and Co-PI from the The Oxford Group of Institutions
- The faculty member availing grant shall publish minimum of one paper in Scopus indexed journal in a year.
- The faculty member availing grant shall make an attempt to submit proposal to various funding agency.
- The faculty member is not eligible to submit proposal when the project is ongoing. However, he or she can receive financial assistance after the completion of the project.
- The grant amount shall be released in 2 instalments. First installment of 50% grant shall be released immediately after approval and the second installment shall be released after the progress report, UC/SE submission by the Principal Investigator and review by the committee.

6. Faculty Development Program/Short Term Training/Workshop/CDE/CME

RESOLVED THAT Faculty members may be encouraged to attend Faculty Development Programs or Workshops or Short Term Training Programs or Continuous Dental Education or Continuous Medical Education organized by institutions/universities/industry to update their knowledge by providing financial assistance as prescribed by the host institute/university (actuals). However, financial assistance may be provided for only one FDP/Workshop/STTP/CDE/CME per year per faculty.

7. Projects

RESOLVED THAT Faculty members procuring research grant from funding agency may be rewarded by providing **5%** of the total grant amount as an one time incentive. The incentive may be given to only Principal Investigator or Co-ordinator of the project.

8. Indian Patent

Patent granted to faculty may be rewarded in pursuit of motivating the faculty. Incentive of **Rs. 25,000** for Indian Patent may be provided. Additionally, the actual amount spent on filing the patent may be reimbursed not exceeding **Rs. 50,000** for Indian patent, provided the Patent is filed in the name of the Institution. However, if the patent is generated through project grant then the filing charges may be shared between Institution and project grant.

9. International Patent

Patent granted to faculty may be rewarded in pursuit of motivating the faculty. Incentive of **Rs. 50,000** for International Patent may be provided. Additionally, the actual amount spent on filing the patent may be reimbursed not exceeding **Rs. 1,00,000** for International Patent provided the Patent is filed in the name of the Institution. However, if the patent is generated through project grant then the filing charges may be shared between Institution and project grant.

10. Consultancy

Revenue generated from consultancy services extended by the faculty may be shared in 40:40:20 ratio between Institution, Faculty member providing consultancy and Staff (Teaching & Non-Teaching) involved in consultancy work.

“FURTHER RESOLVED THAT implementation of revised research promotion scheme will be applicable to all the permanent Employees of The Oxford College of Engineering with effect from 1st January, 2023 subject to the following conditions:

1. Faculty can avail only 2 registration fee reimbursement per year (one per semester)
2. Faculty can claim reimbursement for either National or International conference in a year
3. One Faculty can claim the reward for a research paper/article
4. Subject expert committee constituted by Management shall meet in February and August (once in 6 months) to scrutinize the applications and recommend for reimbursement/financial assistance/funding.
5. Faculty can claim for reimbursement for filing patent only if the patent is filed in the name of the Institution
6. Faculty can claim the incentive for patent only after the patent is granted.

PRESIDENT
Children's Education Society (R)
1st Phase, J.P. Nagar,
Bangalore - 560 078.